

# EVENTSPACE

AT THE WASHINGTON DC ECONOMIC PARTNERSHIP

WASHINGTON DC  
ECONOMIC  
PARTNERSHIP



1495 F STREET NW, WASHINGTON, DC

# HOST YOUR WASHINGTON, DC MEETING OR EVENT AT WDCEP



**The recently renovated office** of the Washington DC Economic Partnership provides an ideal setting for small to mid-sized events, meetings, networking events, seminars, and social occasions in Washington, DC. With high ceilings, broad windows, controlled lighting and shading, and a new A/V system, WDCEP's capabilities will add a level of elegance and professionalism to your next gathering.

From luncheons to board meetings, the Pepco conference room at WDCEP offers flexible meeting space for up to 100 attendees.

For a more intimate meeting space option, the Crestron conference room provides confidential meeting space for up to ten people in a modern boardroom setting.

WDCEP's office is located at the corner of 15th and F Street, NW, one block from The White House and just steps away from the Department of Treasury, Washington Monument, The Willard Hotel, and The W Hotel. Our ideal location is conveniently located between two Metro Stations (Metro Center via the Red Line and McPherson Square via the Orange Line) as well as several Metro Bus, Circulator, and Capital Bikeshare stations.





## A/V CAPABILITIES AND AMENITIES

The Pepco conference room features an innovative projector system that allows you to present from your laptop or tablet from any seat in the room. The room also features an integrated sound system with wireless microphone and podium for more formal presentations.

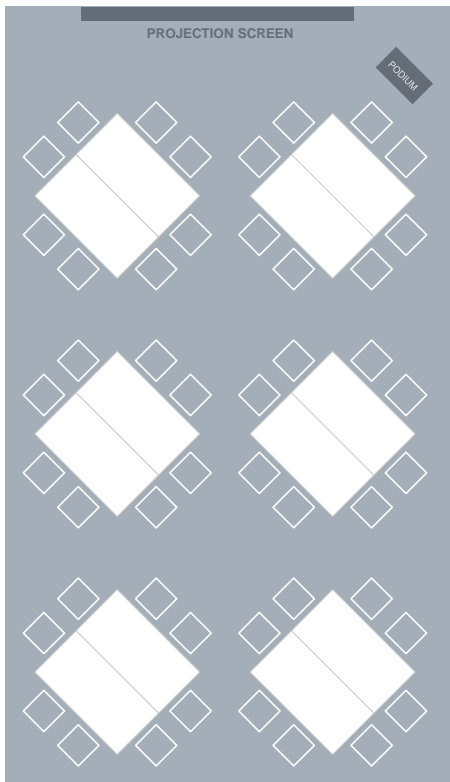
The Crestron conference room features a flat screen television with HDMI and wireless connectivity options to accommodate laptop or tablet presentations or screen shares.

WDCEP provides free Wi-Fi to its guests and event attendees.

A conference speakerphone can be set up to accommodate out-of-office attendees.

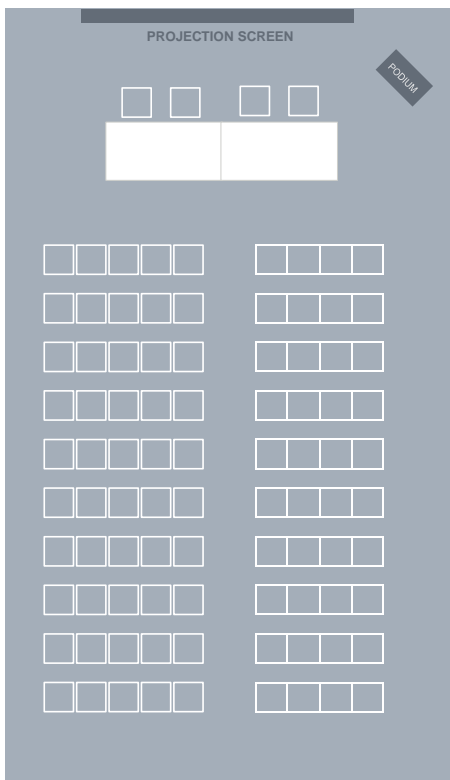


# LUNCHEON



**Luncheon** (Capacity 48)  
Six (6) large tables, eight (8) chairs at each table

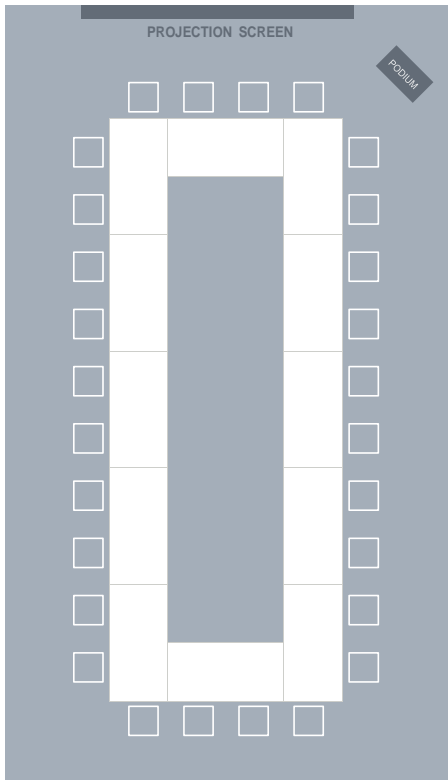
# THEATER



**Theater** (Capacity 90)  
No tables, rows of chairs (number depending on amount of attendees), center aisle, possible head table with chair(s)

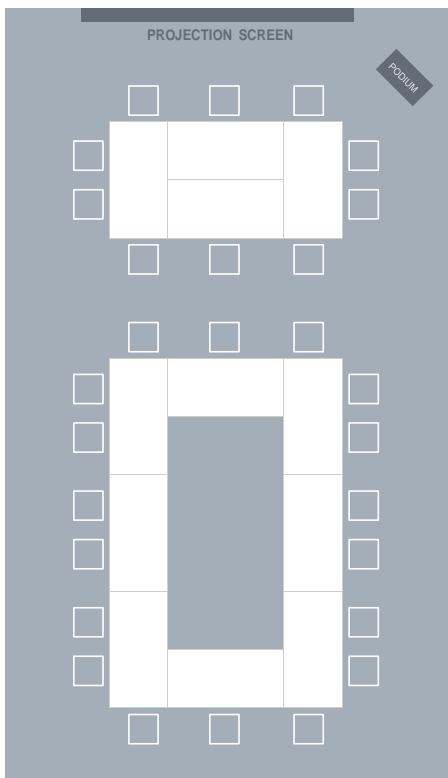


# BOARD ROOM

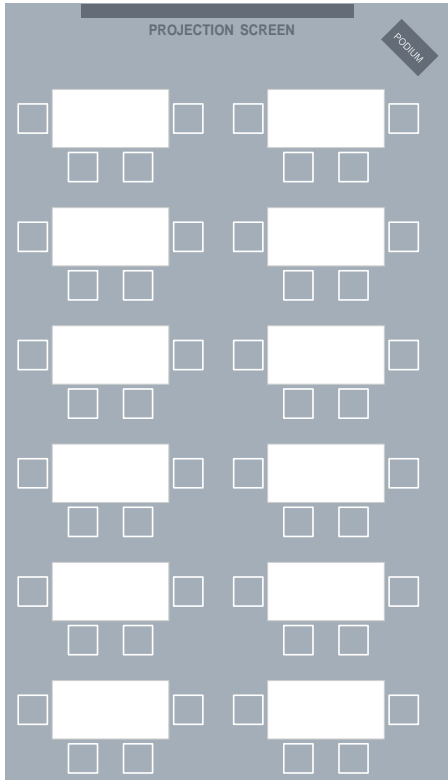


**Board Room (Capacity 32)**  
Large open table, 32 chairs at table

# SMALL & LARGE CONFERENCE TABLES



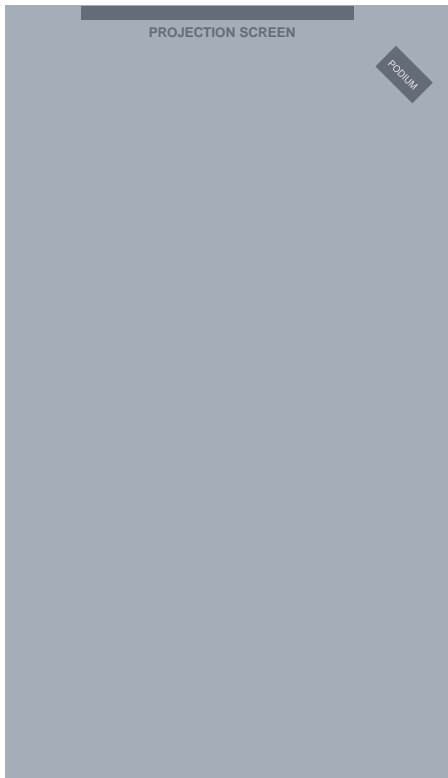
**Small and Large Conference Table (Capacity 28)**  
Small table in front made from 4 tables, open square table in back made with 8 tables



# CLASSROOM



**Classroom** (Capacity 48)  
6 horizontal rows of 2 tables per row, 2-4 chairs at each table






# STANDING ROOM ONLY



**Standing Room Only** (Capacity 100)  
No tables; standing room only. Chairs are optional along wall.

# LOCATION



-  HOTELS
-  RESTAURANTS
-  CIRCULATOR BUS STOP

# PREFERRED CATERING PARTNERS

WDCEP has a selection of preferred caterers to accommodate your function from casual to formal. Please select from the preferred catering options below for food and/or beverage service for events held at WDCEP. Please note outside caterers that are not approved by WDCEP are not permitted.

All catering orders must be placed no later than one week in advance of your scheduled event.

## Eco Caters

(Lunch, Dinner, Evening Affair)

Rashidah Denton

rashidah@ecocaters.com

(202) 997-0562

## Corner Bakery

(Breakfast & Lunch)

Tiffany Francis (Placing Orders)

Tiffany.Francis@cornerbakerycafe.com

(202) 662-7400

## Ridgewells Catering

(Lunch, Dinner, and Evening Affair)

Katie Fleury

kfleury@ridgewells.com

(301) 907-3757

## Lawsons Catering

(Breakfast, Lunch, Dinner, Special Diets)

Stacey Baxter

sbaxter@lawsonscatering.com

(202) 393-5500

## G Street Catering

(Breakfast, Lunch, Dinner, Evening Affair)

Tymeke Howell

thowell@gstreetfood.com (301)

927-8800